

MY
GURUCHSGURU
 FORMATION COMMUNICATION **ADMIN** SOCIETY
MANAGER COORDINATION
 LEGAL **FACILITY** CLEANING ACCOUNTS
SYSTEM ORGANISATION **MANAGEMENT**
GST ADMINISTRATION **REPAIR** **BUDGET**
 INVESTMENT **DEVELOPMENT** **SECURITY**
MAINTENANCE **COMPLIANCE**
PROPERTY



MY CHS GURU

MY CHS CONSULTANT GURU LLP
COMPLETE SOCIETY SOLUTIONS

MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

INTRODUCTION

We are fully integrated service provider LLP a partnership company Incorporated pursuant to section 12(1) of the Limited Liability Partnership Act,2008 having its Registered Office at 1102, Om Sakthi, Valji Ladha Road, Mulund (West), Mumbai 400080 & administrative office at UG-148, 1st Floor, Dreams Mall, L.B.S. Road, Bhandup (West), Mumbai 400078

We are expertise in Society Formation, Builder handover, Compliance, Accounting & Taxation, Managerial& Various Facility Management Services.We are dynamic and growing organization committed to be a lead marketplace for all community needsby providing all Society services under one single roof, with our rich experience.

We thrive to be a leading company by our passion to serve, values, integrity and timelines bound approach.As a key service provider we strive to offer work with the perfect blend of 3 M, i.e. Men, Materials and Machines. At My CHS Consultant Guru LLP, we work as a dedicated team, and are committed to deliver the best services with our rich prompt and strategic expertise in the domain.

MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

FOUNDER

Mr. Hemant Gada - B.Com, G.D.C.A, I.T.P, G.S.T.P.

[20 Years experience in Society Accounting, Compliance & Taxation]

Mr. Rajesh Somaya – B.Com, Management Consultant

[18 Years of experience in Facility Management Service]

SOCIETY FORMATION

- ▶ We do Formation of Housing Society, Apex Body and Housing Federation
- ▶ Society Formation involves a step by step process of registration. Our team is competent to prepare the necessary documentation and form the society in record time.



MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

BUILDER HANDOVER

- ▶ We Help and Guide Society, in the initial stage of Builder's handover, where overall assets of the society gets assigned from Builder to Society
- ▶ We help societies in proper establishment of their Society office and organize their records
- ▶ We do Assets verification like Elevator, D.G. Set, Firefighting Systems, Pump, Club House, Gym, Swimming Pool, Various Automated machines and mechanism through our authorized business associates
- ▶ Verify Land Development & related documents.
- ▶ Help Society to List out Flats Sold, Unsold & Disputed
- ▶ Help to get No dues certificate from all vendors
- ▶ Certificate from builder about "Land free from Lien" etc.



MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

ACCOUNTING AND TAXATION

- ▶ Common Area Maintenance Working for New Society
- ▶ Raising Maintenance Bills & Receipt
- ▶ Preparation of Complete Books of Accounts
- ▶ Reconciliation of Bank statement
- ▶ Preparation of Income & Expenditure, Balance Sheet
- ▶ Budgeting for Provisional expenses
- ▶ Investments Planning – FDs
- ▶ Direct & Indirect Tax management – I.T. & G.S.T.
- ▶ Assist in Internal & Statutory Audits
- ▶ Property Tax working
- ▶ Liaoning with Various Tax consultants



MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

SOCIETY COMPLIANCE

- ▶ Adoption of Model Bye-Laws & Election Process
- ▶ Preparation of Share Register
- ▶ Preparation of "J" Form Register (As per Rule 33)
- ▶ Preparation of "I" Form Register (As per Rule 32)
- ▶ Preparation of Member's List Register
- ▶ Preparation of Nomination Register
- ▶ Preparation of Lien Register
- ▶ Issuance of Share Certificates
- ▶ Member's Transaction's (Transfer, Gifts & L&L)



MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS

FACILITY MANAGEMENT SERVICES

- ▶ Deputing Technical & Administrative Managers, Office Executives and other Management Staff
- ▶ MEP (Mechanical, Electrical & plumbing Service)
- ▶ House Keeping Service
- ▶ Club Management
- ▶ Waste Management
- ▶ Security Services
- ▶ Vendor Management (Lift, DG, CCTV, Firefighting etc)



MY CHS CONSULTANT GURU LLP

COMPLETE SOCIETY SOLUTIONS


GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS
Registrar, Mumbai
Everest, 100 Marine Drive, Mumbai, Maharashtra, 400002, India

FORM 16
[Refer Section 12(1)(b) of the LLP Act, 2008]
CERTIFICATE OF INCORPORATION

LLP Identification Number: AAJ-5190

It is hereby certified that MY CHS CONSULTANT GURU LLP is incorporated pursuant to section 12(1) of the Limited Liability Partnership Act, 2008.

Given at Maharashtra this Ninth day of February Two thousand seventeen.


Registrar, Mumbai

Note: The corresponding form has been approved by Avais Patwagar, Authorizing Officer. RoC and this certificate has been digitally signed by the Registrar through a system generated digital signature under rule 36(3)(ii) of the Limited Liability Partnership Rules, 2009.

The digitally signed certificate can be verified at the Ministry website (www.mca.gov.in)

Mailing Address as per record available in Registrar office:
MY CHS CONSULTANT GURU LLP
F.NO 204, A-WING, 2ND FLOOR, AARATI APARTMENT, SAROJINI NAIDU ROAD, MULUND(WEST),
MUMBAI, Mumbai City,
Maharashtra, 400080, India.

Page 1 of 1



Visit our Website - <http://www.mychsguru.com>

Contact us at - info@mychsguru.com



+ 91 9320604042

+ 91 8356882257

thank you